




# MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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## MEMORANDUM

**TO:** The Governing Board

**FROM:**  Joseph T. Edmiston, FAICP, Executive Officer

**DATE:** March 1, 2006

**SUBJECT:** **Agenda Item VII: Consideration of resolution authorizing the Executive Officer or his Designee to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements, Cooperative Agreements, and any amendments thereto, with the California Department of Transportation for transportation funds and grants.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing the Executive Officer or his Designee to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements, Cooperative Agreements, and any amendments thereto, with the California Department of Transportation for transportation funds and grants.

Legislative Authority: Joint Exercise of Powers Act (PRC Section 6500 *et seq.*)

Background: The California Department of Transportation (Caltrans) requires that local agencies sign Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements, and any amendments thereto, in order to encumber or claim funds from State or Federal-State transportation funding sources. In addition to the Master Agreement, the agency is required to execute Program Supplements and may be required to execute Fund Exchanges, Fund Transfers and amendments for each individual project that is funded from transportation programs. Caltrans requires documentation from the MRCA Governing Board that the Executive Officer, or his designee, is authorized to sign agreements before the funds can be accessed.

The MRCA has several active projects partially or fully funded through Caltrans including Confluence Park, Treepeople Parking Grove, Hansen Dam Parking Lot Remediation, and pending projects include Arroyo Seco Parkway Scenic Byway Organization, Arroyo Seco Parkway Interpretation and Marketing Plan, Pacoima Wash Mountain Bikeway, and scenic preservation in the Santa Monica Mountains National Recreation Area.